

APPLICABLE FP POLICY, LEGISLATION, INDUSTRY STANDARDS

Camp cooking and fire GPG V1 2020

ACTIVITY OVERVIEW (INSERT)

Bonn fire, Fire pit, Fire brazier

LOCATION

Kevin Tylees bush property, next to Pokai Whenua, or around Finlay Park

SUPERVISION REQUIREMENTS**COMPETENCY INSTRUCTOR**

- a) Supervision category: FP instructed X
- b) Min supervision age: 18 Years or older
- c) Min Qualification/ Competency: First Aid certificate, , leadership qualities and able to organise a group of participants.
- d) Min experience: Experience, instruct and organise a variety of different activities with participant age group. Experience making and maintaining fires.

COMPETENCY ADULT (ONLY STATE IF VISITING ADULTS SUPERVISES ACTIVITY)**EQUIPMENT**

- 1) Must have gear:
 - a) Cell phone
 - b) First Aid kit (groups are required to supply their own first aid needs; however, FP does have supplies available)
 - c) Fire extinguisher or buckets of water
 - d) Matches or other source of ignition
 - e) Fire wood/ kindling

PARTICIPANT REQUIREMENTS**COMPETENCY**

- a) Minimum age: 8 years or older
- b) Minimum level of competency: Able to follow instructions and have a good understanding of the risks associated with fires.

EQUIPMENT

- a) Clothes: Normal outdoors wear. But advised to cover bare skin
- b) Foot wear: closed shoes
- c) Other: Sun block

SUPERVISION STRUCTURE**NUMBERS**

Unlimited, depending on area, boundaries and seating. Usually, no larger than 200 people

RATIOS

1: 10 (children to adults)

SUPERVISION POSITION

Amongst smaller participant groups

RATIO SUPERVISION CHANGES**SPECIFIC SUPERVISION INSTRUCTIONS FOR ADULT HELPERS (WHEN ADULT HELPERS ARE UNDER SUPERVISION OF FP INSTRUCTOR)**

To engage with participants and enjoy the communal experience ensuring all children are safe and behaving

HAZARD REGISTER: DATE REVIEWED: JULY 2024

Hazard (what poses the threat)	Poss. Risk (injury outcomes)	Category (environment, people, equipment)	Risk rate (after controls in place)	Controls in place (What we do to either eliminate, minimise or isolate the hazard or risk)	Responsible (who is responsible for dealing with this hazard during activity)
Smoke	Smoke inhalation, asthma	environment	Medium	All materials sourced for fires will be as dry as possible in order to not only create better fires but also minimise smoke. However, it is not possible to completely isolate smoke. Information is sought prior to the activity if participants suffer from any breathing limitation and the participant is managed accordingly. Groups are encouraged to move to a spot outside the smoke/ wind zone	FP staff, participants
Fire	Finger and hand burns	People, equipment	Medium	All participants are instructed to wear closed shoes, not to touch materials in the fire or pick up items around the fire.	Participant, FP staff
	General skin burns	people	Medium	As above. Participants are asked to cover up most skin	FP staff
	Bush fire	environment	Medium	Firefighting equipment is on hand in the form of water buckets, water tank, or extinguishers. Fires are only started if it is deemed safe considering weather conditions, location of the fire, approval from council or fire brigade.	FP staff
Weather	Hypothermia	environment	Low	In case of poor weather condition fire will be cancelled	FP staff
Sun	Sun stroke	environment	Low	Where possible participants will be kept out of the heat and/ or hydrated in order to prevent dehydration. Most likely a fire will be made at night	FP staff

VERSION

Version	Date	Changes made	Authorized by
1.0	11 Feb 2023	SOP created	Gus
1.1	1/07/2024	New SOP created	Kowie