

APPLICABLE FP POLICY, LEGISLATION, INDUSTRY STANDARDS

Adult Supervision Training and Adult Supervision Assessment and Agreement
Supervising adults under surveillance by Finlay Park staff at random times.
Good practise Guidelines for Slides NZ

ACTIVITY OVERVIEW (INSERT)

A fun water slide with a ramp on the end to slow down

LOCATION

117 Finlay Road, Finlay Park confidence course area near the lake front

SUPERVISION REQUIREMENTS**COMPETENCY INSTRUCTOR**

No instructor required

COMPETENCY ADULT

- a) Supervision category: Adult supervision required
- b) Min supervision age: 16 years or older
- c) Min Qualification/ Competency: Must have completed the Adult Supervision Training and assessed by Finlay Park Staff as competent to supervise the activities. Must be able to instruct participants and manage the area
- d) Min experience: none

EQUIPMENT

- a) Cell phone
- b) First Aid kit (groups are required to supply their own first aid needs, however FP does have supplies available)

PARTICIPANT REQUIREMENTS**COMPETENCY**

- a) Minimum age: 5 years or older
- b) Minimum level of competency: Able to follow directions, and listen to instructions

EQUIPMENT

- a) Clothes: Togs, wetsuit, or cloths which will get wet.
- b) Foot wear: None needed
- c) Other:

SUPERVISION STRUCTURE**NUMBERS**

Always one person at a time on the slide

RATIOS

Two adult supervisors

SUPERVISION POSITION

Adult supervisor must be at the launching platform, and one in the landing zone

RATIO SUPERVISION CHANGES

n/a

SPECIFIC SUPERVISION INSTRUCTIONS FOR ADULT HELPERS

1. One adult to control the slide top area
 - a. This person is in charge of who goes down and when.
 - b. Checking seating position of the participants
 - c. And releasing the person if all is clear
 - i. Check and make sure no one else is on slide
2. One adult to control the landing area

- a. To make sure participants get of the slide when stopped
- b. To support sliders who have landed
- c. To control the area

ACTIVITY IN OPERATION**GENERAL EMERGENCY PROCEDURES AND RESCUE SCENARIOS**

Minor accidents (minor cuts, bruises)

- Administer first aid
- Assess whether activity can continue

Major accidents

- Administer first aid
- Stop the activity
- Contact the office for extra assistance or to call an ambulance
- Report ASAP to Director or Program manager or if not available other instructors.

SUPPLEMENTARY INFORMATION

HAZARD REGISTER

Activity		Black Slide		Supervision category	Adult supervision required!	
Area	Confidence course			Date reviewed	July 2024	
Hazard (what poses the threat)	Poss. Risk (injury outcomes)	Category (environment, people, equipment)	Risk Rate	Controls in place (What we do to either eliminate, minimise or isolate the hazard or risk)		Responsible (who is responsible for dealing with this hazard during activity)
Slide surface and tower (equipment failure)	Minor injuries Cuts and bruises	Equipment/ environment	Low	Slide surface and tower are checked monthly and the slide surface is checked before every session to make sure no debris has fallen on the slide.		FP staff
	Exiting the slide prematurely	People/ environment	Medium	Rules state only one person at a time sitting down or lying down in the Feet first position to minimise any impact on the body. Run ups are strictly forbidden.		Participants and supervising adults
Colliding with other people	concussion	people	High	As clearly stated on the safety sign, only one person at a time. Concussion only occurs when 2 or more people go down the slide together. A supervising adult is in charge of the slide entree area and regulates who can go down and when		Participants and supervising adults
	Other injuries	people	Medium	As above, adult's supervisor will only let next person go down when the slide has been cleared.		Participants and supervising adults
Slide height and speed	Neck injuries	people	Medium	The safety sign in place clearly states how to use the slide. The supervising adults are trained by a FP staff person. During the activity FP staff will check in with the supervising adults on a regular basis to make sure they are supervising correctly.		Participants, supervising adults, and FP staff
Weather	People getting cold	Environment	Medium	It is up to the group discretion to decide whether people are getting too cold to participate due to the close proximity to camp (50 meters)		Visiting group

VERSION			
Version	Date	Changes	Authorized by
1.0	18 Feb 2016	Implemented version graph	Gus
1.1	11 July 2017	Changes to emergency procedures	Gus
1.2	9 July 2018	Changes to supervision structure	Gus
1.3	26/8/2022	Added "no pushing/ launching people down the slide"	Gus
1.4	2 July 2024	Created new SOP	Kowie